

Town of Franklinton, North Carolina

Invitation to Bid (ITB)

Franklinton Streetscape Improvement Project Phase 1 - Conduit



ITB Issue Date: November 14, 2025

Bid Due Date: December 5, 2025, no later than 4:00 PM

1. Project Overview

The Town of Franklinton is seeking bids from qualified contractors for the installation of conduit as a part of the Franklinton Streetscape Improvement Project Phase 1 – Conduit. Conduit will be used to connect decorative streetlights and ground level electrical outlets. Conduit must be appropriately sized to meet all applicable Duke Energy and code requirements. This project involves running electrical conduit on the north side of Water Street and the east side of Front Street. This project also involves installing electrical conduit at three crossing locations along Main Street.

2. Scope of Work

The selected contractor shall furnish all labor, materials, equipment, traffic control, and supervision necessary to complete the following and as further described in the Project Plans attached and incorporated herein as “Exhibit D”:

1. Install electrical conduits along Water Street and Front Street utilizing either a trenching method or directional boring (cost estimates for both approaches shown on bid sheet)

- Install all conduit consistent with the provided plans and with Duke Energy specifications (minimum 2” gray, Schedule 40; two parallel runs one run for streetlights, one run for outlets at islands)
- Locate all below ground utilities and exercise reasonable care and caution in the installation of the conduit
- Install conduit at a depth of at least 36” below grade
- Cap all installed conduit to prevent the intrusion of water or debris into the conduit
- Coordinate the installation timing to adhere to the project schedule and with the installation of sidewalks and other streetscape features

2. Install electrical conduit at three crossing locations along Main Street utilizing directional boring

- Install all conduit consistent with the provided plans, with Duke Energy specifications, and with NCDOT requirements – must adhere to all provisions of the NCDOT ROW encroachment agreement

- Locate all below ground utilities and exercise reasonable care and caution in the installation of the conduit (minimum 2" gray, Schedule 40; two parallel runs for each crossing location)
- Install conduit at a depth of at least 36" below grade
- Cap all installed conduit to prevent the intrusion of water or debris into the conduit

3. General Provisions

Contract Incorporation: This ITB and the selected contractor's response will be incorporated into the final contract.

Right of Rejection: The Town reserves the right to reject any and all bids, waive informalities, and accept bids deemed in the Town's best interest.

Payment: Invoices must be submitted on a Net 30 basis.

Compliance: Contractor must comply with all applicable federal, state, and local laws, including but not limited to:

- N.C.G.S. 143-131 (Informal Bids for Construction/Repair under \$500,000)
- N.C.G.S. 133-32 (Prohibition on Gifts to Public Officials)

4. Insurance & Bonding Requirements

Contractor must be fully insured, carrying general liability insurance of not less than \$1,000,000. Proof of insurance must be submitted with the bid and prior to execution of a contract. Contractor shall also carry all other insurance required by law, including Workers' Compensation coverage.

5. Contract Requirements

Performance Window: Work must be completed within three-months of written notice to proceed from the Town

Industry Standards: All work must conform to NCDOT specifications.

Traffic Control: Contractor responsible for all necessary signage, flagging, and control measures.

Mobilization: Must be included in bid

Final Acceptance: No payment will be made until the Town and Duke Energy complete a final inspection and any issues are remedied.

Warranty: Contractor shall warrant all work for a period of one (1) year from the date of final acceptance of the Work.

6. Submission Instructions

Bids must be received by 5:00 PM, December 5, 2025. They may be submitted either by:

Email:

zsteffey@franklintonnc.gov
lchandler@franklintonnc.gov
bkearney@franklintonnc.gov

OR

Mail/Delivery:

Town of Franklinton
Attn: Main Street Resurfacing Project
101 North Main Street
Franklinton, NC 27525

Required Contents of Bid:

1. Contractor's name, address, and point of contact
2. Completed Bid Sheet (Attachment A)
3. Completed Bidder Certification Form (Attachment B)
4. Proof of required insurance coverage
5. Proposed schedule of work
6. List of similar completed projects
7. List of three references for similar projects
8. Photocopy of Bidder's North Carolina General Contractor's License and Confirmation that the license is active

7. Evaluation Criteria

Bids will be evaluated based on the following factors:

- Responsiveness to ITB requirements
- Proof of insurance and compliance with safety standards
- Experience with similar projects
- Compliance with NCDOT standards
- Ability to meet project timeline
- Total cost

The contract will be awarded to the lowest responsive, responsible bidder in accordance with N.C.G.S. 143-131.

8. Contact Information

All questions and requests for clarification must be submitted in writing to:

Zachary Steffey – Town Manager – zsteffey@franklintonnc.gov

Lauren Chandler – Town Clerk – lchandler@franklintonnc.gov

Brad Kearney – Public Works Director – bkearney@franklintonnc.gov

Attachment A – Bid Sheet

Franklinton Streetscape Improvement Project Phase 1 - Conduit

Project Section:	Description:	Cost Utilizing Directional Boring:	Cost Utilizing Trenching:
Water Street	Install 932 linear feet of electrical conduit along the north side of Water Street (this includes one run for streetlights and one run for ground electrical outlets)	\$	\$
Front Street	Install 584 linear feet of electrical conduit along the east side of Front Street (this includes one run for streetlights and one run for ground electrical outlets)	\$	\$
Main Street	Install 388 linear feet of electrical conduit -three crossing locations (this includes one run for streetlights and one run for ground electrical outlets)	\$	\$
Total Lump Sum Project Cost:		Directional Boring Lump Sum Cost \$	Trenching Lump Sum Cost \$

All prices shall be inclusive of labor, equipment, materials, insurance, overhead, and profit.

Attachment B – Bidder Certification Form Page 1

Franklinton Streetscape Improvement Project Phase 1 - Conduit

The undersigned hereby certifies the following:

1. That the undersigned has reviewed the ITB documents and agrees to all terms and conditions contained therein.
2. That the Bidder has carefully examined the site of the Project and adjacent areas and is familiar with the conditions under which the work, or any part thereof, is to be performed and the conditions which must be fulfilled in furnishing and/or installing, erecting or constructing any or all items of the Project.
3. That Bidder has given the Town written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and of discrepancies between Site conditions and the Contract Documents, and the written resolution thereof by Town is acceptable to Contractor.
4. That the Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.
5. That the firm is licensed to do business in the State of North Carolina and has the appropriate contractor's license required by law.
6. That the firm will comply with all applicable federal, state, and local laws.
7. That the firm is an Equal Opportunity Employer and does not discriminate.
8. That the firm carries general liability insurance of not less than \$1,000,000, proof of which will be submitted prior to contract execution.
9. That this proposal shall remain valid for a period of 120 days from the due date.

Firm Name:

Attachment B – Bidder Certification Form Page 2

Authorized Representative (Print): _____

Signature: _____

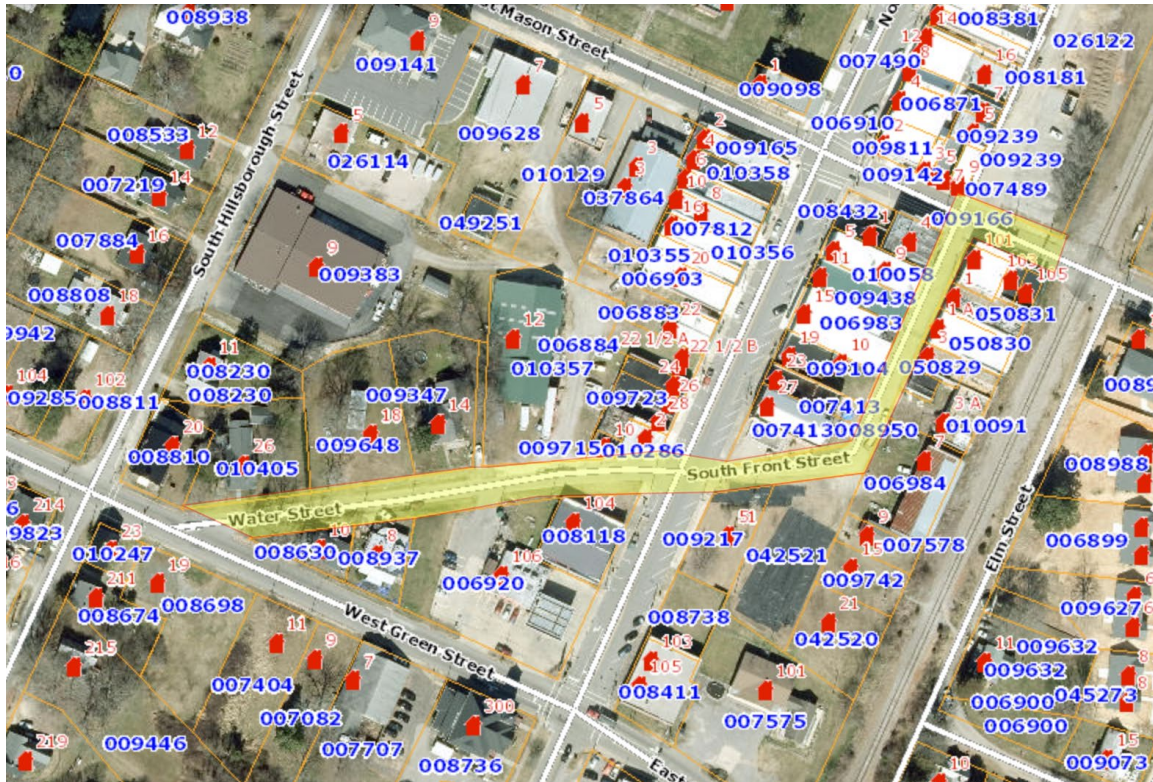
Title: _____

Date: _____

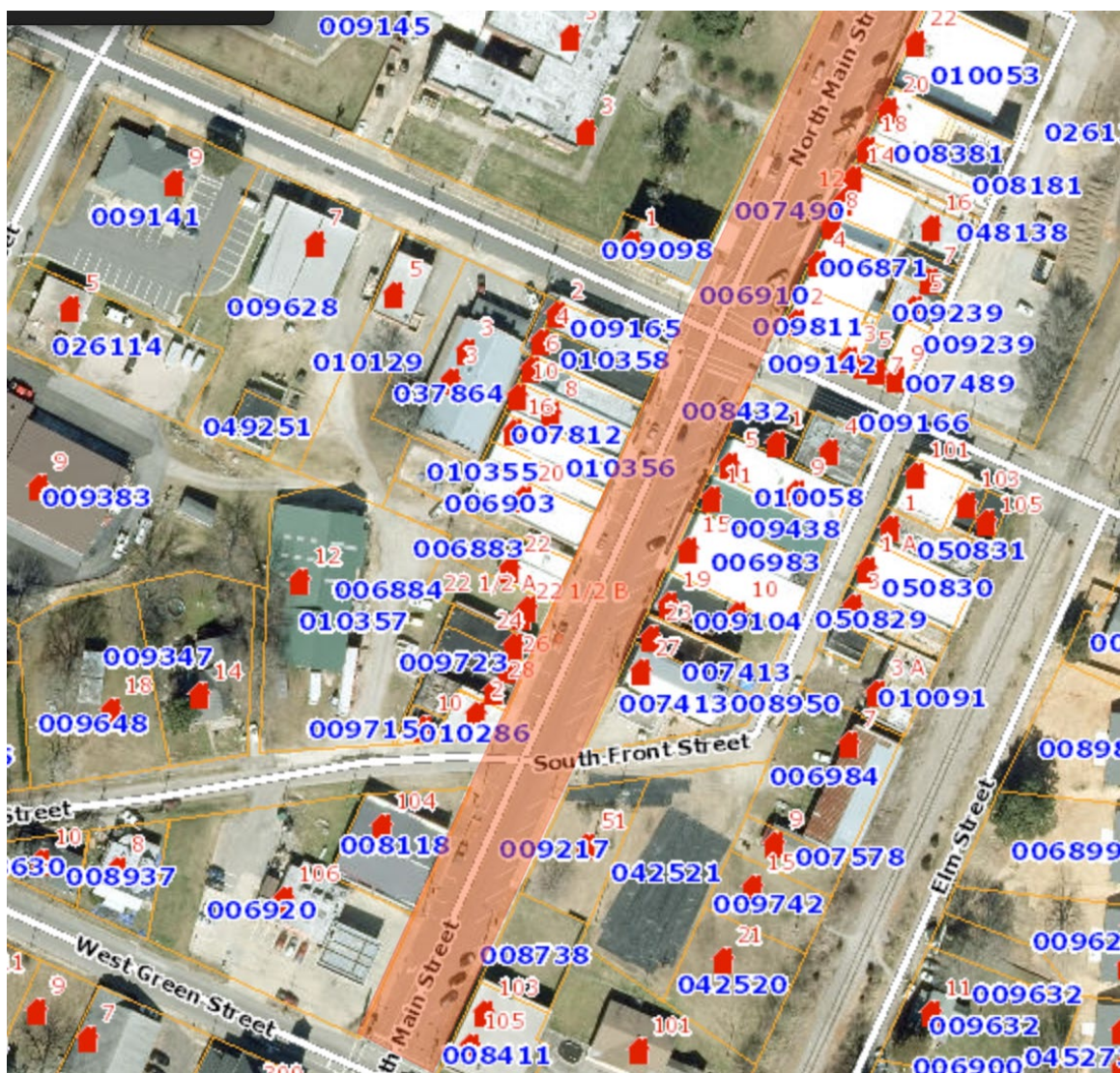
Contact Phone: _____

Email: _____

Attachment C Project Location Map

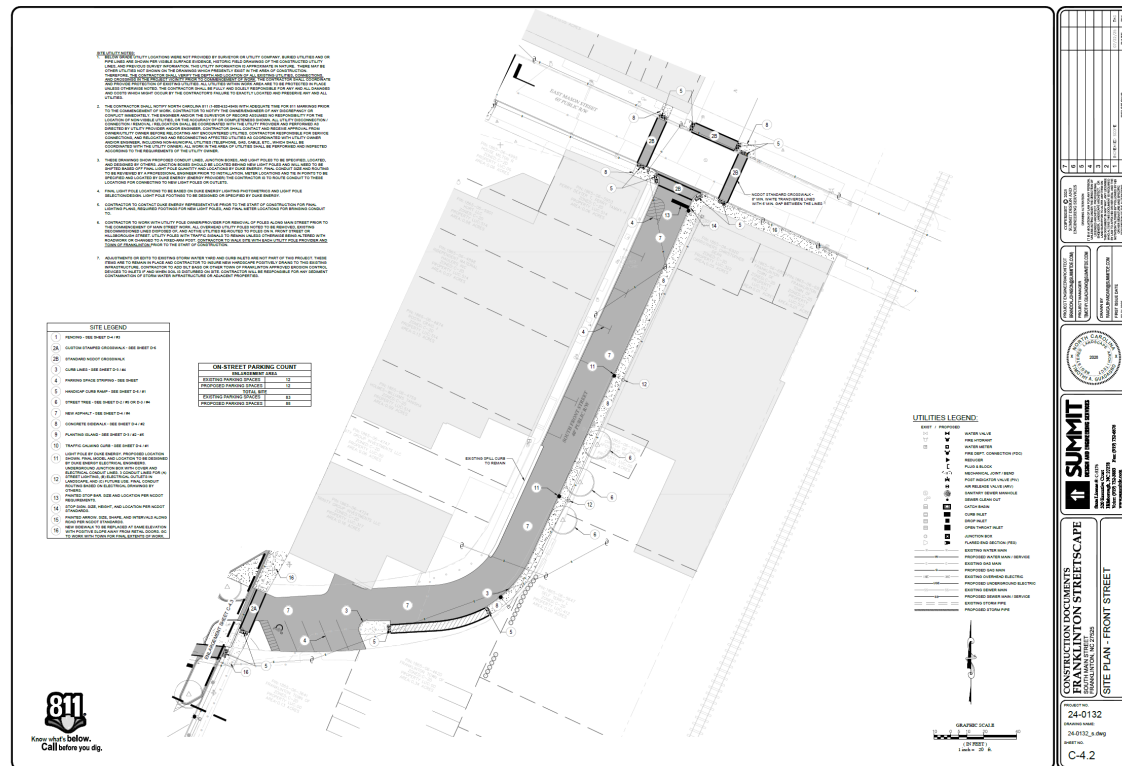
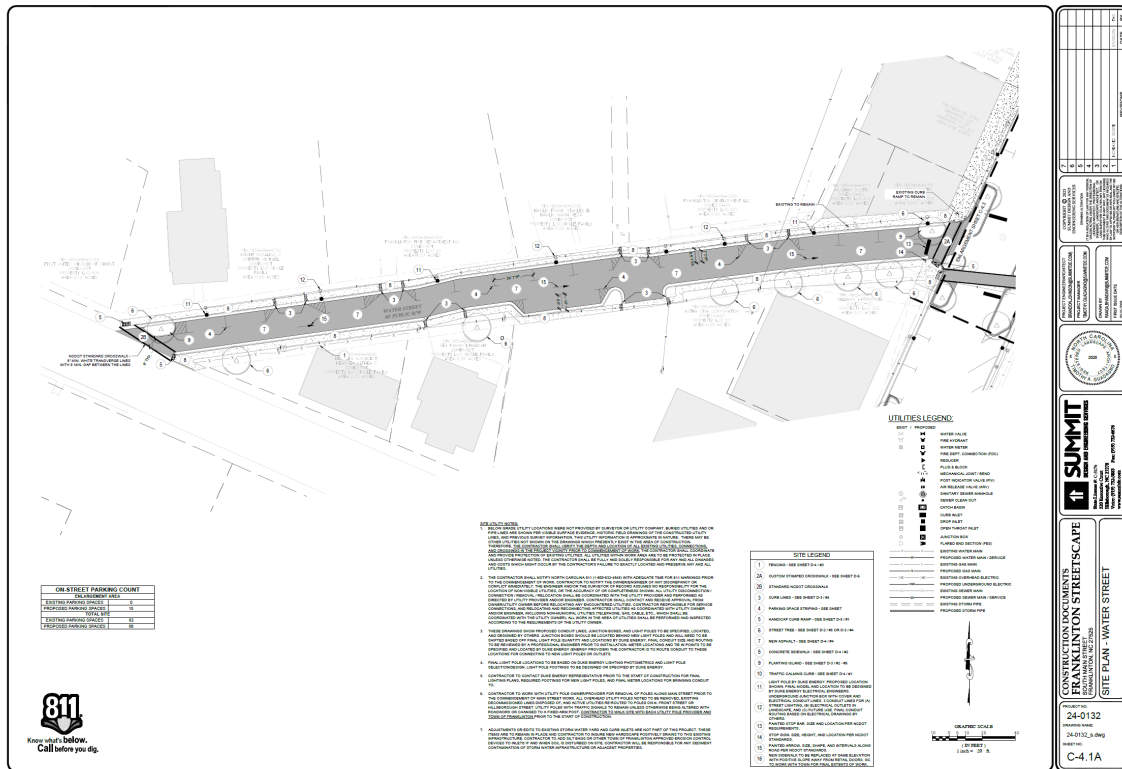


Water Street, Front Street, Mason Street



Main Street (Three Conduit Crossing Locations)

Attachment D Project Plans



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