

**Town of Franklinton, North Carolina**

**Invitation to Bid (ITB)**

**Franklinton Streetscape Improvement Project Phase 1 - Concrete  
Work**



~~ITB Issue Date: November 14, 2025~~

~~Bid Due Date: December 5, 2025, no later than 4:00 PM~~

~~Bid Opening Date: December 5, 2025 4:01 PM~~

ITB Second Round Issue Date: December 12, 2025

ITB Second Round Bid Due Date: January 30, 2026, no later than 4:00 PM

Bid Opening Date: January 30, 2026 at 4:01 PM

## **1. Project Overview**

The Town of Franklinton is seeking bids from qualified contractors for the installation of concrete sidewalks, tree pits, driveways, and curbing as a part of the Franklinton Streetscape Improvement Project Phase 1 – Concrete Work. This project involves minor site grading, installation of curbing, installing new driveways and replacing existing driveway sections within the right-of-way, installing tree pits, installing traffic calming islands/tree islands, installing sidewalk sections, and installing ADA mats throughout the project area. The project area includes all of Water Street, a portion of Front Street, and a portion of Mason Street.

## **2. Scope of Work**

The selected contractor shall furnish all labor, materials, equipment, traffic control, and supervision necessary to complete the following and as further described in the Project Plans attached and incorporated herein as “Exhibit D”:

### Water Street Section

- Install new sidewalks and replace portions of the existing sidewalk along Water Street from the intersection of Water Street and NC 56 to the intersection of Water Street and Main Street.
- Install curbing along both sides of Water Street
- Install driveways and driveway aprons along Water Street.
- Install tree pits for future tree plantings along Water Street.
- Install ADA mats at all crosswalk locations along Water Street.
- All work shall be completed consistent with industry accepted standards along with the standard specifications set forth by NCDOT.
- All concrete shall be installed consistent with the provided project plans.
- Install concrete around conduit connections and coordinate with the Town and other contractors as needed throughout the project.

### Front Street Section

- Install new sidewalks and replace portions of the existing sidewalk along Front Street from the intersection of Main Street and Front Street to the intersection of Front Street and Mason Street.
- Install or re-install curbing along both sides of Front Street
- Install driveways and driveway aprons along Front Street.

- Install sidewalks on west side of the Town parking lot located off of Front Street.
- Install tree pits for future tree plantings along Front Street.
- Install ADA mats at all crosswalk locations along Front Street.
- All work shall be completed consistent with industry accepted standards along with the standard specifications set forth by NCDOT.
- All concrete shall be installed consistent with the provided project plans.
- Install concrete around conduit connections and coordinate with the Town and other contractors as needed throughout the project.

#### East Mason Street Section

- Replace the existing sidewalk along East Mason Street from the west side of the intersection of Front Street and East Mason Street to the edge of the CSX rail corridor.
- Install or re-install curbing along both sides of East Mason Street in the above described project area.
- Install ADA mats at all crosswalk locations in the above described project area.
- All work shall be completed consistent with industry accepted standards along with the standard specifications set forth by NCDOT.
- All concrete shall be installed consistent with the provided project plans.
- Install concrete around conduit connections and coordinate with the Town and other contractors as needed throughout the project.

### **3. General Provisions**

**Contract Incorporation:** This ITB and the selected contractor's response will be incorporated into the final contract.

**Right of Rejection:** The Town reserves the right to reject any and all bids, waive informalities, and accept bids deemed in the Town's best interest.

**Payment:** Invoices must be submitted on a Net 30 basis.

**Compliance:** Contractor must comply with all applicable federal, state, and local laws, including but not limited to:

- N.C.G.S. 143-129 (Formal Bidding Requirements)
- N.C.G.S. 133-32 (Prohibition on Gifts to Public Officials)

#### **4. Insurance & Bonding Requirements**

Contractor must be fully insured, carrying general liability insurance of not less than \$1,000,000. Proof of insurance must be submitted with the bid and prior to execution of a contract. Contractor shall also carry all other insurance required by law, including Workers' Compensation coverage. Performance and payment bonds with coverage equal to 100% of the contract amount from an NC-licensed surety shall be required.

#### **5. Contract Requirements**

Performance Window: Work must be completed within three-months of written notice to proceed from the Town

Industry Standards: All work must conform to NCDOT specifications.

Traffic Control: Contractor responsible for all necessary signage, flagging, and control measures.

Mobilization: Must be included in bid

Final Acceptance: No payment will be made until the Town completes a final inspection and any issues are remedied.

Warranty: Contractor shall warrant all work for a period of one (1) year from the date of final acceptance of the Work.

#### **6. Submission Instructions**

January 30, 2026

Sealed bids must be received by 4:00 PM, ~~December 5, 2025~~ at the following location:

Mail/Delivery:

Town of Franklinton

Attn: Main Street Resurfacing Project

101 North Main Street

Franklinton, NC 27525

Required Contents of Bid:

1. Contractor's name, address, and point of contact
2. Completed Bid Sheet (Attachment A)
3. Completed Bidder Certification Form (Attachment B)
4. Proof of required insurance coverage

5. Proposed schedule of work
6. List of similar completed projects
7. List of three references for similar projects
8. Photocopy of Bidder's North Carolina General Contractor's License and Confirmation that the license is active
9. Bidder's certificate as to organization and authority
10. Bid Bond in the amount of at least 5% of the bid in the form of cash, cashier's check, certified check, or bond.

## **7. Evaluation Criteria**

Bids will be evaluated based on the following factors:

- Responsiveness to ITB requirements
- Proof of insurance and compliance with safety standards
- Experience with similar projects
- Compliance with NCDOT standards
- Ability to meet project timeline
- Total cost

The contract will be awarded to the lowest responsive, responsible bidder in accordance with N.C.G.S. 143-131.

## **8. Contact Information**

All questions and requests for clarification must be submitted in writing to:

Zachary Steffey – Town Manager – [zsteffey@franklintonnc.gov](mailto:zsteffey@franklintonnc.gov)

Lauren Chandler – Town Clerk – [lchandler@franklintonnc.gov](mailto:lchandler@franklintonnc.gov)

Brad Kearney – Public Works Director – [bkearney@franklintonnc.gov](mailto:bkearney@franklintonnc.gov)

## Attachment A – Bid Sheet

### Franklinton Streetscape Improvement Project Phase 1 – Concrete Work

<b>Project Section:</b>	<b>Description:</b>	<b>Cost:</b>
Water Street	Installation of all concrete features along Water Street (2 tree pits/traffic islands, 992 linear feet of concrete sidewalk, 16 ADA mats, 6 driveway aprons, curbing both sides of street)	\$
Front Street	Installation of all concrete features along Front Street (517 linear feet of concrete sidewalk, 6 ADA mats, 1 driveway apron, replace curbing as needed)	\$
East Mason Street	Installation of all concrete features along East Mason Street – <i>from the west side of the intersection of Front Street and East Mason to the west side of the CSX rail corridor</i> (replace 206 linear feet of concrete sidewalk, replace 6 ADA mats, replace curbing as needed)	\$
<b>Lump Sum Total Project Cost:</b>		\$

All prices shall be inclusive of labor, equipment, materials, insurance, overhead, and profit.

## **Attachment B – Bidder Certification Form Page 1**

### Franklinton Streetscape Improvement Project Phase 1 – Concrete Work

The undersigned hereby certifies the following:

1. That the undersigned has reviewed the ITB documents and agrees to all terms and conditions contained therein.
2. That the Bidder has carefully examined the site of the Project and adjacent areas and is familiar with the conditions under which the work, or any part thereof, is to be performed and the conditions which must be fulfilled in furnishing and/or installing, erecting or constructing any or all items of the Project.
3. That Bidder has given the Town written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and of discrepancies between Site conditions and the Contract Documents, and the written resolution thereof by Town is acceptable to Contractor.
4. That the Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.
5. That the firm is licensed to do business in the State of North Carolina and has the appropriate contractor's license required by law.
6. That the firm will comply with all applicable federal, state, and local laws.
7. That the firm is an Equal Opportunity Employer and does not discriminate.
8. That the firm carries general liability insurance of not less than \$1,000,000, proof of which will be submitted prior to contract execution.
9. That this proposal shall remain valid for a period of 120 days from the due date.

**Attachment B – Bidder Certification Form Page 2**

Firm Name:

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Authorized Representative (Print): \_\_\_\_\_

Signature: \_\_\_\_\_

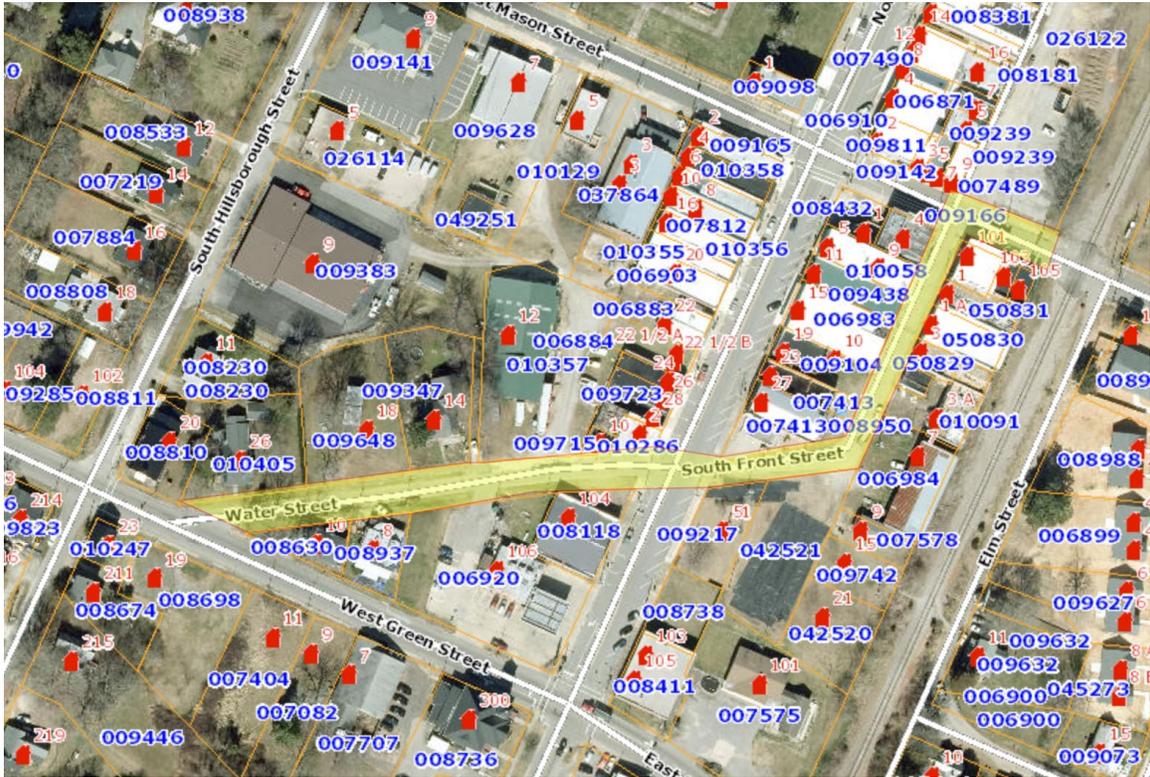
Title: \_\_\_\_\_

Date: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

Email: \_\_\_\_\_

### Attachment C Project Location Map



Water Street, Front Street, Mason Street



**GENERAL NOTES:**

1. ALL UTILITIES SHOWN ARE BASED ON RECORD DRAWINGS AND FIELD SURVEY. THE CONTRACTOR SHALL VERIFY THE LOCATION AND DEPTH OF ALL UTILITIES PRIOR TO CONSTRUCTION. ANY CHANGES TO THE UTILITIES SHOWN SHALL BE INDICATED ON THE CONSTRUCTION DRAWINGS.
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**SITE LEGEND**

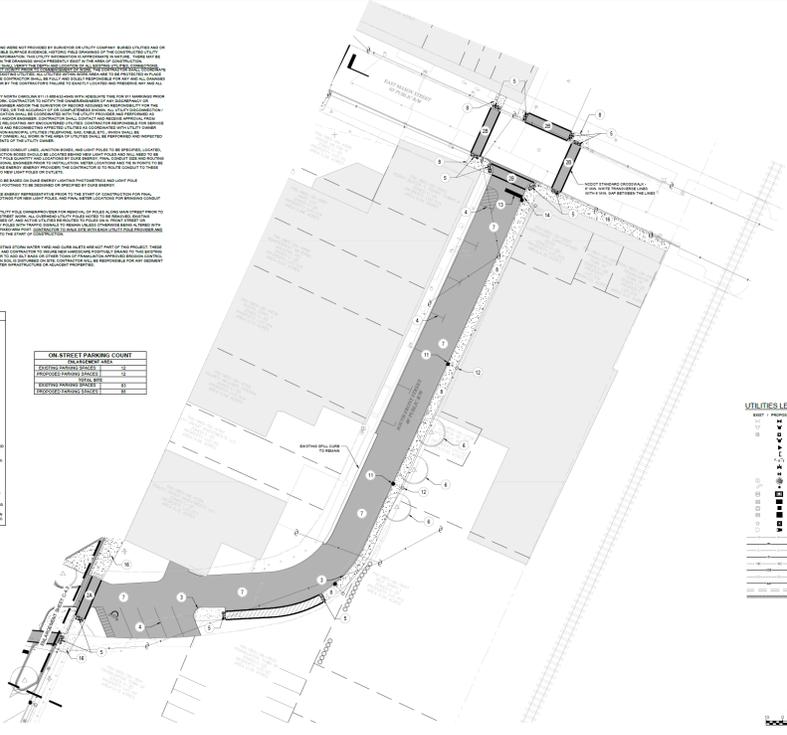
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**ON STREET PARKING COUNT**

TYPE OF PARKING	NUMBER OF SPACES
STREET SIDE PARKING	10
DRIVEWAY SIDE PARKING	5
TOTAL	15

**UTILITIES LEGEND**

- 1. WATER MAIN
- 2. SEWER MAIN
- 3. GAS MAIN
- 4. ELECTRIC MAIN
- 5. TELEPHONE MAIN
- 6. CABLE MAIN
- 7. FIBER OPTIC MAIN
- 8. RAINWATER MAIN
- 9. SANITARY MAIN
- 10. FIRE MAIN
- 11. AIR CONDITIONING MAIN
- 12. HEATING MAIN
- 13. COOLING MAIN
- 14. VENT MAIN
- 15. EXHAUST MAIN
- 16. CONDENSATE MAIN
- 17. RADIANT MAIN
- 18. UNDERFLOOR MAIN
- 19. OVERHEAD MAIN
- 20. UNDERGROUND MAIN
- 21. ABOVEGROUND MAIN
- 22. BELOWGROUND MAIN
- 23. ABOVEGROUND MAIN
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- 28. BELOWGROUND MAIN
- 29. ABOVEGROUND MAIN
- 30. BELOWGROUND MAIN



**CONSTRUCTION DOCUMENTS**  
**MANITOWOC COUNTY**  
**STREETS&SCAPE**  
**SITE PLAN - FRONT STREET**

24-0132  
 24-0132, 8 (Rev)  
 C-4, 2

**SUMMIT**  
 CONSTRUCTION DOCUMENTS  
 1000 W. MAIN STREET, SUITE 100  
 MANITOWOC, WI 53120  
 TEL: 920.782.1000  
 FAX: 920.782.1001  
 WWW.SUMMITCD.COM

DATE: 10/15/24  
 DRAWN BY: J. SMITH  
 CHECKED BY: M. JONES  
 APPROVED BY: K. BROWN