

Town of Franklinton, North Carolina

Invitation to Bid (ITB)

Franklinton Streetscape Improvement Project Phase 1



~~ITB Issue Date: November 14, 2025~~

~~Bid Due Date: December 5, 2025, no later than 4:00 PM~~

~~Bid Opening Date: December 5, 2025 4:01 PM~~

ITB Second Round Issue Date: December 12, 2025

ITB Second Round Bid Due Date: January 30, 2026, no later than 4:00 PM

Bid Opening Date: January 30, 2026, 4:01 PM

1. Project Overview

The Town of Franklinton is seeking bids from qualified contractors for the installation of concrete, conduit, asphalt, and various streetscape components as a part of the Franklinton Streetscape Improvement Project Phase 1. The project area includes all of Water Street, a portion of Front Street, a portion of Mason Street, and three conduit crossings on Main Street. The selected contractor will be expected to complete all aspects of the streetscape project within these project areas as described in the Scope of Work section of this ITB and as shown in the provided plans. The Town of Franklinton may award a contract including only certain components of this project depending on funding availability. The selected contractor will be responsible for the general coordination, organization, and oversight of the project components that they are contracted to complete. The Town of Franklinton may at its discretion order independent inspections and analysis of the work completed to verify compliance of work with industry standards.

2. Scope of Work

The selected contractor shall furnish all labor, materials, equipment, traffic control, and supervision necessary to complete the following and as further described in the Project Plans attached and incorporated herein as “Exhibit D”:

Water Street Section Concrete Work

- Install new sidewalks and replace portions of the existing sidewalk along Water Street from the intersection of Water Street and NC 56 to the intersection of Water Street and Main Street.
- Install curbing along both sides of Water Street
- Install driveways and driveway aprons along Water Street.
- Install tree pits for future tree plantings along Water Street.
- Install ADA mats at all crosswalk locations along Water Street.
- All work shall be completed consistent with industry accepted standards along with the standard specifications set forth by NCDOT.
- All concrete shall be installed consistent with the provided project plans.
- Install concrete around conduit connections and coordinate with the Town and other contractors as needed throughout the project.

Water Street & Front Street Section Conduit Work

Install electrical conduits along Water Street and Front Street utilizing either a trenching method or directional boring (cost estimates for both approaches shown on bid sheet)

- Install all conduit consistent with the provided plans and with Duke Energy specifications (minimum 2" gray, Schedule 40; two parallel runs one run for streetlights, one run for outlets at islands)
- Locate all below ground utilities and exercise reasonable care and caution in the installation of the conduit
- Install conduit at a depth of at least 36" below grade
- Cap all installed conduit to prevent the intrusion of water or debris into the conduit
- Coordinate the installation timing to adhere to the project schedule and with the installation of sidewalks and other streetscape features

Water Street Section Asphalt Work – 9,414 sq ft +/-

- Repair any pavement imperfections
- Sweep and tack road surface
- Install 1.5 inches of asphalt surface course overlay
- Install asphalt in coordination with the Town and other contractors as needed throughout the project.
- All work shall be completed consistent with industry accepted standards along with the standard specifications set forth by NCDOT.
- Install all thermoplastic markings as shown on provided plans.

Front Street Section Concrete Work

- Install new sidewalks and replace portions of the existing sidewalk along Front Street from the intersection of Main Street and Front Street to the intersection of Front Street and Mason Street.
- Install or re-install curbing along both sides of Front Street
- Install driveways and driveway aprons along Front Street.
- Install sidewalks on west side of the Town parking lot located off of Front Street.
- Install tree pits for future tree plantings along Front Street.

- Install ADA mats at all crosswalk locations along Front Street.
- All work shall be completed consistent with industry accepted standards along with the standard specifications set forth by NCDOT.
- All concrete shall be installed consistent with the provided project plans.
- Install concrete around conduit connections and coordinate with the Town and other contractors as needed throughout the project.

Front Street Section Asphalt Work – 5,086 sq ft +/-

- Mill road surface
- Sweep and tac road surface
- Install 1.5 inches of asphalt surface course overlay
- Install asphalt in coordination with the Town and other contractors as needed throughout the project.
- All work shall be completed consistent with industry accepted standards along with the standard specifications set forth by NCDOT.
- Install all thermoplastic markings as shown on provided plans.

East Mason Street Section Concrete Work

- Replace the existing sidewalk along East Mason Street from the west side of the intersection of Front Street and East Mason Street to the edge of the CSX rail corridor.
- Install or re-install curbing along both sides of East Mason Street in the above described project area.
- Install ADA mats at all crosswalk locations in the above described project area.
- All work shall be completed consistent with industry accepted standards along with the standard specifications set forth by NCDOT.
- All concrete shall be installed consistent with the provided project plans.
- Install concrete around conduit connections and coordinate with the Town and other contractors as needed throughout the project.

Main Street Conduit Work

Install electrical conduit at three crossing locations along Main Street utilizing directional boring

- Install all conduit consistent with the provided plans, with Duke Energy specifications, and with NCDOT requirements – must adhere to all provisions of the NCDOT ROW encroachment agreement
- Locate all below ground utilities and exercise reasonable care and caution in the installation of the conduit (minimum 2” gray, Schedule 40; two parallel runs for each crossing location)
- Install conduit at a depth of at least 36” below grade
- Cap all installed conduit to prevent the intrusion of water or debris into the conduit

Town Parking Lot Section Asphalt Work – 10,032 sq ft +/-

- Install 4 inches of asphalt binder
- Install 2 inches of surface course overlay
- Install thermoplastic markings

3. General Provisions

Contract Incorporation: This ITB and the selected contractor’s response will be incorporated into the final contract.

Right of Rejection: The Town reserves the right to reject any and all bids, waive informalities, and accept bids deemed in the Town’s best interest.

Payment: Invoices must be submitted on a Net 30 basis.

Compliance: Contractor must comply with all applicable federal, state, and local laws, including but not limited to:

- N.C.G.S. 143-129 (Formal Bidding Requirements)
- N.C.G.S. 133-32 (Prohibition on Gifts to Public Officials)

4. Insurance & Bonding Requirements

Contractor must be fully insured, carrying general liability insurance of not less than \$1,000,000. Proof of insurance must be submitted with the bid and prior to execution of a contract. Contractor shall also carry all other insurance required by law, including Workers' Compensation coverage. Performance and payment bonds with coverage equal to 100% of the contract amount from an NC-licensed surety shall be required.

5. Contract Requirements

Performance Window: Work must be completed within six-months of written notice to proceed from the Town

Industry Standards: All work must conform to NCDOT specifications.

Traffic Control: Contractor responsible for all necessary signage, flagging, and control measures.

Mobilization: Must be included in bid

Final Acceptance: No payment will be made until the Town completes a final inspection and any issues are remedied.

Warranty: Contractor shall warrant all work for a period of one (1) year from the date of final acceptance of the Work.

6. Submission Instructions

January 30, 2026

Sealed bids must be received by 4:00 PM, ~~December 5, 2025~~ at the following location:

Mail/Delivery:

Town of Franklinton

Attn: Main Street Resurfacing Project

101 North Main Street

Franklinton, NC 27525

Required Contents of Bid:

1. Contractor's name, address, and point of contact
2. Completed Bid Sheet (Attachment A)
3. Completed Bidder Certification Form (Attachment B)
4. Proof of required insurance coverage
5. Proposed schedule of work
6. List of similar completed projects

7. List of three references for similar projects

8. Photocopy of Bidder's North Carolina General Contractor's License and Confirmation that the license is active

9. Bidder's certificate as to organization and authority

10. Bid Bond in the amount of at least 5% of the bid in the form of cash, cashier's check, certified check, or bond.

7. Evaluation Criteria

Bids will be evaluated based on the following factors:

- Responsiveness to ITB requirements
- Proof of insurance and compliance with safety standards
- Experience with similar projects
- Compliance with NCDOT standards
- Ability to meet project timeline
- Total cost

The contract will be awarded to the lowest responsive, responsible bidder in accordance with N.C.G.S. 143-131.

8. Contact Information

All questions and requests for clarification must be submitted in writing to:

Zachary Steffey – Town Manager – zsteffey@franklintonnc.gov

Lauren Chandler – Town Clerk – lchandler@franklintonnc.gov

Brad Kearney – Public Works Director – bkearney@franklintonnc.gov

Attachment A – Bid Sheet

Franklinton Streetscape Improvement Project Phase 1 – Concrete Components

Project Section:	Description:	Cost:
Water Street	Installation of all concrete features along Water Street (2 tree pits/traffic islands, 992 linear feet of concrete sidewalk, 16 ADA mats, 6 driveway aprons, curbing both sides of street)	\$
Front Street	Installation of all concrete features along Front Street (517 linear feet of concrete sidewalk, 6 ADA mats, 1 driveway apron, replace curbing as needed)	\$
East Mason Street	Installation of all concrete features along East Mason Street – <i>from the west side of the intersection of Front Street and East Mason to the west side of the CSX rail corridor</i> (replace 206 linear feet of concrete sidewalk, replace 6 ADA mats, replace curbing as needed)	\$
Lump Sum Total Project Component Cost:		\$

All prices shall be inclusive of labor, equipment, materials, insurance, overhead, and profit.

Franklinton Streetscape Improvement Project Phase 1 – Conduit Components

Project Section:	Description:	Cost Utilizing Directional Boring:	Cost Utilizing Trenching:
Water Street	Install 932 linear feet of electrical conduit along the north side of Water Street (this includes one run for streetlights and one run for ground electrical outlets)	\$	\$
Front Street	Install 584 linear feet of electrical conduit along the east side of Front Street (this includes one run for streetlights and one run for ground electrical outlets)	\$	\$
Main Street	Install 388 linear feet of electrical conduit -three crossing locations (this includes one run for streetlights and one run for ground electrical outlets)	\$	\$
Total Lump Sum Project Component Cost:		Directional Boring Lump Sum Cost \$	Trenching Lump Sum Cost \$

All prices shall be inclusive of labor, equipment, materials, insurance, overhead, and profit.

Franklinton Streetscape Improvement Project Phase 1 – Asphalt Components

Project Section:	Description:	Cost:
Water Street	Repair, Sweep, Tac, Install 1.5 inches of surface course overlay (9,414 sq ft +/-)	\$
Water Street	Install all thermoplastic pavement markings	\$
Front Street	Mill 1.5 inches, sweep, tac, install 1.5 inches of surface course overlay (5,086 sq ft +/-)	\$
Front Street	Install all thermoplastic pavement markings	\$
Town Parking Lot	Install 4 inches of binder, Install 2 inches of surface course overlay (10,032 sq ft +/-)	\$
Town Parking Lot	Install all thermoplastic pavement markings	\$
Total Project Component Cost Lump Sum:		\$

All prices shall be inclusive of labor, equipment, materials, insurance, overhead, and profit.

Franklinton Streetscape Improvement Project Phase 1 – All Components Summary

All prices shall be inclusive of labor, equipment, materials, insurance, overhead, and profit.

Project Component:	Cost:	Cost:
Concrete Work	\$	\$
Conduit Work	Trenching: \$	Directional Boring: \$
Asphalt Work	\$	\$
Total Lump Sum Project Cost:	\$	\$

Attachment B – Bidder Certification Form Page 1

Franklinton Streetscape Improvement Project Phase 1 – Concrete Work

The undersigned hereby certifies the following:

1. That the undersigned has reviewed the ITB documents and agrees to all terms and conditions contained therein.
2. That the Bidder has carefully examined the site of the Project and adjacent areas and is familiar with the conditions under which the work, or any part thereof, is to be performed and the conditions which must be fulfilled in furnishing and/or installing, erecting or constructing any or all items of the Project.
3. That Bidder has given the Town written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and of discrepancies between Site conditions and the Contract Documents, and the written resolution thereof by Town is acceptable to Contractor.
4. That the Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.
5. That the firm is licensed to do business in the State of North Carolina and has the appropriate contractor's license required by law.
6. That the firm will comply with all applicable federal, state, and local laws.
7. That the firm is an Equal Opportunity Employer and does not discriminate.
8. That the firm carries general liability insurance of not less than \$1,000,000, proof of which will be submitted prior to contract execution.
9. That this proposal shall remain valid for a period of 120 days from the due date.

Attachment B – Bidder Certification Form Page 2

Firm Name:

Authorized Representative (Print): _____

Signature: _____

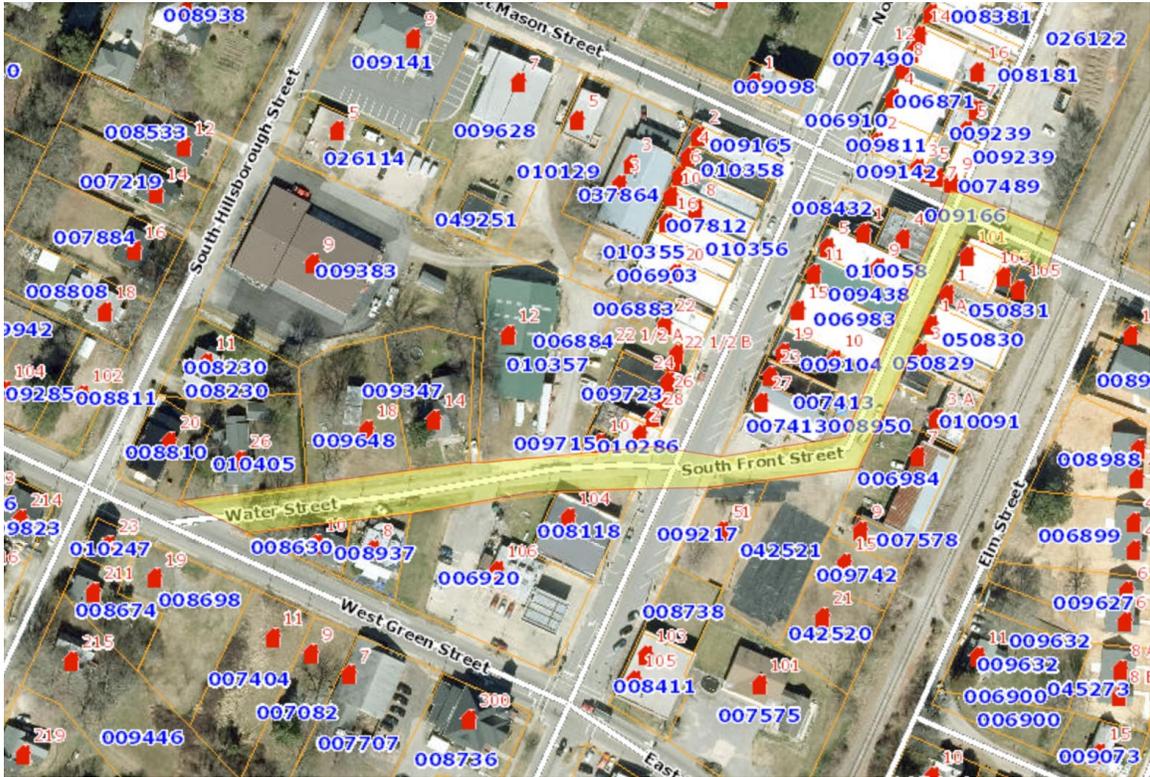
Title: _____

Date: _____

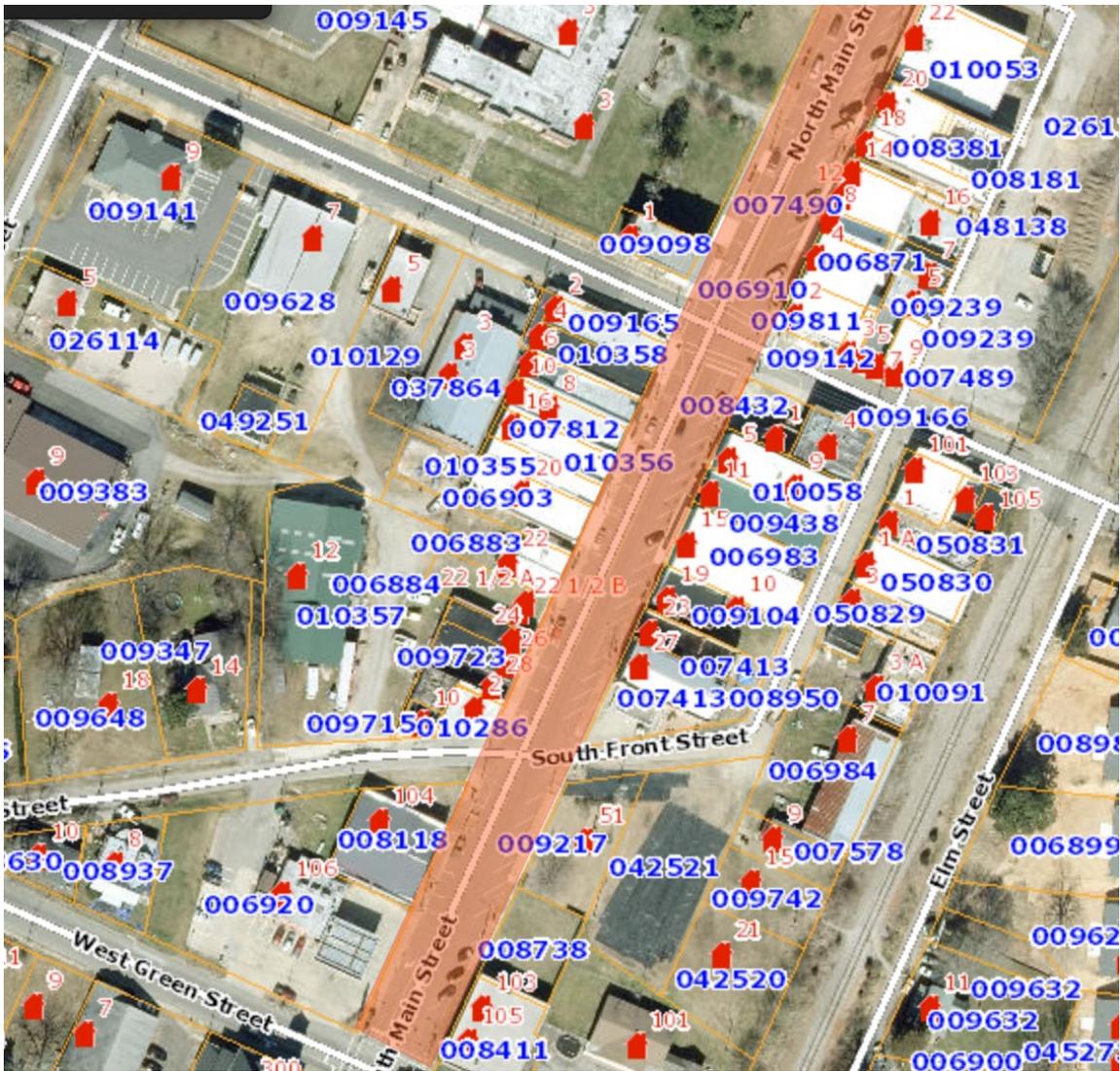
Contact Phone: _____

Email: _____

Attachment C Project Location Map



Water Street, Front Street, Mason Street (Concrete Work)



Main Street (Three Conduit Crossing Locations)

