

**Town of Franklinton, North Carolina**

**Invitation to Bid (ITB)**

**Franklinton Streetscape Improvement Project Phase 1 - Asphalt  
Work**



~~**ITB Issue Date: November 14, 2025**~~

~~**Bid Due Date: December 5, 2025, no later than 4:00 PM**~~

ITB Second Round Issue Date: December 12, 2025  
Second Round Bid Due Date: By 4 PM on January 30, 2026

## **1. Project Overview**

The Town of Franklinton is seeking bids from qualified contractors for the installation of asphalt and pavement markings for the Franklinton Streetscape Improvement Project Phase 1 – Asphalt Work. This project involves minor repairs to roadway imperfections (potholes) followed by the installation of a 1.5-inch asphalt surface course asphalt mix on Water Street. The project also involves installing thermoplastic paint markings for crosswalks, parking spaces, stop bars, and other features shown on the approved site plans. A portion of Front Street will require milling of the roadway surface to a depth of 1.5 inches followed by the installation of surface course asphalt. The project also includes paving the Town owned parking lot located off of Front Street – installation of 4 inches of binder followed by a 2-inch surface course overlay.

## **2. Scope of Work**

The selected contractor shall furnish all labor, materials, equipment, traffic control, and supervision necessary to complete the following and as further described in the Project Plans attached and incorporated herein as “Exhibit D”:

### Water Street Section – 9,414 sq ft +/-

- Repair any pavement imperfections
- Sweep and tac road surface
- Install 1.5 inches of asphalt surface course overlay
- Install asphalt in coordination with the Town and other contractors as needed throughout the project.
- All work shall be completed consistent with industry accepted standards along with the standard specifications set forth by NCDOT.
- Install all thermoplastic markings as shown on provided plans.

### Front Street Section – 5,086 sq ft +/-

- Mill road surface
- Sweep and tac road surface
- Install 1.5 inches of asphalt surface course overlay
- Install asphalt in coordination with the Town and other contractors as needed throughout the project.

- All work shall be completed consistent with industry accepted standards along with the standard specifications set forth by NCDOT.
- Install all thermoplastic markings as shown on provided plans.

Town Parking Lot Section – 10,032 sq ft +/-

- Install 4 inches of asphalt binder
- Install 2 inches of surface course overlay
- Install thermoplastic markings

### **3. General Provisions**

Contract Incorporation: This ITB and the selected contractor's response will be incorporated into the final contract.

Right of Rejection: The Town reserves the right to reject any and all bids, waive informalities, and accept bids deemed in the Town's best interest.

Payment: Invoices must be submitted on a Net 30 basis.

Compliance: Contractor must comply with all applicable federal, state, and local laws, including but not limited to:

- N.C.G.S. 143-131 (Informal Bids for Construction/Repair under \$500,000)
- N.C.G.S. 133-32 (Prohibition on Gifts to Public Officials)

### **4. Insurance & Bonding Requirements**

Contractor must be fully insured, carrying general liability insurance of not less than \$1,000,000. Proof of insurance must be submitted with the bid and prior to execution of a contract. Contractor shall also carry all other insurance required by law, including Workers' Compensation coverage.

### **5. Contract Requirements**

Performance Window: Work must be completed within two-months of written notice to proceed from the Town

Industry Standards: All work must conform to NCDOT specifications.

Traffic Control: Contractor responsible for all necessary signage, flagging, and control measures.

Mobilization: Must be included in bid

Final Acceptance: No payment will be made until the Town completes a final inspection and any issues are remedied.

Warranty: Contractor shall warrant all work for a period of one (1) year from the date of final acceptance of the Work.

## **6. Submission Instructions**

January 30, 2026

Bids must be received by 4:00 PM, ~~December 5, 2025~~. They may be submitted either by:

Email:

zsteffey@franklintonnc.gov

lchandler@franklintonnc.gov

bkearney@franklintonnc.gov

OR

Mail/Delivery:

Town of Franklinton

Attn: Main Street Resurfacing Project

101 North Main Street

Franklinton, NC 27525

Required Contents of Bid:

1. Contractor's name, address, and point of contact
2. Completed Bid Sheet (Attachment A)
3. Completed Bidder Certification Form (Attachment B)
4. Proof of required insurance coverage
5. Proposed schedule of work
6. List of similar completed projects
7. List of three references for similar projects
8. Photocopy of Bidder's North Carolina General Contractor's License and Confirmation that the license is active

## **7. Evaluation Criteria**

Bids will be evaluated based on the following factors:

- Responsiveness to ITB requirements
- Proof of insurance and compliance with safety standards
- Experience with similar projects
- Compliance with NCDOT standards
- Ability to meet project timeline
- Total cost

The contract will be awarded to the lowest responsive, responsible bidder in accordance with N.C.G.S. 143-131.

## **8. Contact Information**

All questions and requests for clarification must be submitted in writing to:

Zachary Steffey – Town Manager – [zsteffey@franklintonnc.gov](mailto:zsteffey@franklintonnc.gov)

Lauren Chandler – Town Clerk – [lchandler@franklintonnc.gov](mailto:lchandler@franklintonnc.gov)

Brad Kearney – Public Works Director – [bkearney@franklintonnc.gov](mailto:bkearney@franklintonnc.gov)

## Attachment A – Bid Sheet

### Franklinton Streetscape Improvement Project Phase 1 – Asphalt Work

<b>Project Section:</b>	<b>Description:</b>	<b>Cost:</b>
Water Street	Repair, Sweep, Tac, Install 1.5 inches of surface course overlay (9,414 sq ft +/-)	\$
Water Street	Install all thermoplastic pavement markings	\$
Front Street	Mill 1.5 inches, sweep, tac, install 1.5 inches of surface course overlay (5,086 sq ft +/-)	\$
Front Street	Install all thermoplastic pavement markings	\$
Town Parking Lot	Install 4 inches of binder, Install 2 inches of surface course overlay (10,032 sq ft +/-)	\$
Town Parking Lot	Install all thermoplastic pavement markings	\$
Total Project Cost Lump Sum:		\$

All prices shall be inclusive of labor, equipment, materials, insurance, overhead, and profit.

**Attachment B – Bidder Certification Form Page 1**

Franklinton Streetscape Improvement Project Phase 1 – Asphalt Work

The undersigned hereby certifies the following:

1. That the undersigned has reviewed the ITB documents and agrees to all terms and conditions contained therein.
2. That the Bidder has carefully examined the site of the Project and adjacent areas and is familiar with the conditions under which the work, or any part thereof, is to be performed and the conditions which must be fulfilled in furnishing and/or installing, erecting or constructing any or all items of the Project.
3. That Bidder has given the Town written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and of discrepancies between Site conditions and the Contract Documents, and the written resolution thereof by Town is acceptable to Contractor.
4. That the Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.
5. That the firm is licensed to do business in the State of North Carolina and has the appropriate contractor’s license required by law.
6. That the firm will comply with all applicable federal, state, and local laws.
7. That the firm is an Equal Opportunity Employer and does not discriminate.
8. That the firm carries general liability insurance of not less than \$1,000,000, proof of which will be submitted prior to contract execution.
9. That this proposal shall remain valid for a period of 120 days from the due date.

Firm Name:

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**Attachment B - Bidder Certification Form Page 2**

Authorized Representative (Print): \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

Email: \_\_\_\_\_

### Attachment C Project Location Map



# Attachment D Project Plans

